

**Show Checklist - Artist**

This is a checklist from an artist perspective to assist in considering and managing the risks of sexual harassment in connection with live music events. The checklist links to related resources on the [SoundCheck Aotearoa website](http://www.soundcheckaotearoa.co.nz).

**Pre-Show/Pre-Tour**

* Think about the composition of your team when hiring; remember that diverse groups tend to be less prone to harassment and discrimination.
* Create a [Code of Conduct](https://www.soundcheckaotearoa.co.nz/code-of-conduct) for your touring party.
* Start a conversation with the promoter and/or venue about what their approach is to addressing sexual harassment and harm at shows.
* You can use a clause or rider in your performance contract, and/or
* Put questions to the venue around what policies, procedures, and training they have in place to prevent sexual harassment, assault, or other general ‘bad buzz’ behaviour (see [SoundCheck Aotearoa website](https://www.soundcheckaotearoa.co.nz/resources-and-tools) for examples, links and resources).
* Communicate any ‘party vibes’ expectations and any agreed procedures for the night to your fanbase directly, e.g. via social media.
* Decide on any [visual materials](https://www.soundcheckaotearoa.co.nz/visual-resources-and-posters) you want to use, and advance this clearly with the promoter/venue.

**At the Show/s**

* Do your own risk assessment of the venue – this could be for performer safety (e.g. access to performer areas, drink safety while on stage, load-out area at end of night, etc) and/or for other staff or punter safety (lighting / security at the door, gender-neutral bathrooms, limited visibility areas, etc). The [Artist Safety Measures](https://www.soundcheckaotearoa.co.nz/s/safety-measures-artist.docx) may assist in this process.
* Deploy your visual materials as needed.
* Hold a safety meeting with the venue staff to cover expectations of all staff, and procedures and if someone reports/discloses harassment or assault.
* Agree on the show-stop procedure in case of an incident.
* Request a security debrief/report at the end of the night.

**After the Show/Tour**

Debrief with your team about how each of the measures worked, what could be improved or done differently next time.